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11 JUL

TS-196674

MEMORANDUM FOR: Director of Computer Services
 Director of ELINT
 Director of Research and Development
 Director of Scientific Intelligence
 Director of Special Activities
 Director of Special Projects
 Director of Foreign Missile and Space
 Analysis Center

SUBJECT : Annual Report for the President's Foreign
 Intelligence Advisory Board

1. This memorandum is intended to give guidance for the preparation of the annual report to the President's Foreign Intelligence Advisory Board for the year ending 30 June 1968.

2. Attached is the outline to be followed in preparing the report. You will note that it is essentially the same as the one used last year. Components responsible for preparing each section are indicated and each office within DDS&T will contribute as appropriate. The Executive Director-Comptroller has recommended that where two or more components share responsibility they coordinate informally so as to avoid duplication and inconsistency. DDS&T offices will please undertake whatever coordinating action is necessary, and include such information in the covering memorandum accompanying the office contribution. The outline is not meant to be restrictive; all components should feel free to expand on it if they believe it does not cover all pertinent information adequately.

3. The report should not repeat basic information contained in last year's version except as necessary to explain developments of the past year. Drafts should be prepared in duplicate, double spaced. Each section or sub-section should be begun on a new page.

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**SUBJECT: Annual Report for the President's Foreign Intelligence
Advisory Board**

Please classify each section or sub-section independently, i. e., do not give every page of the submission the highest classification contained anywhere in it. This is necessary in order to facilitate consolidation where required.

4. The O/DCI/NIPE has provided this Directorate with an abstract of its contribution (integrated in some instances with other Directorate contributions) to the 1967 report. This copy will be available for reference and portions will be reproduced if desired.

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5. [REDACTED] will be responsible for pulling together the final DDS&T contribution to the PFIAB. Please submit drafts to him no later than 24 July 1968.

ILLEGIB [REDACTED]

CARL E. DUCKETT
Deputy Director
for
Science and Technology

Attachment

a/s (Attchmt to TS-189083)

Distribution:

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O/DDS&T/ILSS/[REDACTED]/mez/1987R (10Jul68)

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